

What are my responsibilities / obligations if I receive a grant?

Successful applicants will be required to complete a Terms of Agreement with the Deaf Society. This agreement outlines the relevant reporting requirements and timelines for the project.

If you are successful as a Community Fund applicant you will need to:

- (a) Submit a brief six monthly project update
- (b) Provide photos that can be used to promote the Fund
- (c) Submit a final project report
- (d) Consent to having your program profiled by the Deaf Society (media, internet, reports etc.)
- (e) Recognise the Deaf Society in any publications or promotions of the project / event

The Anthony M Houen Community Grant Fund reserves the right to award the grant in full or using progress payments depending on the project and size of the grant amount.

Priority will be given to new applicants.

The Fund reserves the right to not award any grants in any particular year or funding period if applications are not in accordance with the guidelines or for any other reason so deemed by the Fund.

The Fund reserves the right to vary or change the funding application guidelines from time to time. No correspondence will be entered into in regard to decisions made by the Fund.

Who is Anthony M Houen?



Anthony Martin Houen, AM

Mr Houen's service to the Deaf Community in NSW as a Director and President of the Deaf Society Board of Directors spanned from 1959 to 1991 and from 1995 to 2001.

As the Society's Honorary Solicitor, Mr Houen continues to demonstrate his dedication and support to our organisation.

The Anthony M Houen Community Grant Fund was named in honour of his invaluable contribution to the Deaf Society of NSW over so many decades.



Anthony M Houen Community Grant Fund

If you need help filling out your Application Form, please visit us or contact us.

Level 4, 69 Phillip Street
Parramatta NSW 2150
(entry via Horwood Place)

Skype: deafsocietyofnsw
Ph: (02) 8833 3600
Email: info@deafsociety.com

www.deafsocietyofnsw.org.au

What is the Fund?

The Anthony M Houen Community Grant Fund was established in July 2010 in order to provide one-off financial assistance to support deaf and hard of hearing people contribute to any one of the following priority areas:

- a) Leadership
- b) Community Development
- c) Conference / Seminar
- d) Art and Culture
- e) Sport

The funding must contribute to an individual's or group's positive growth and personal development, and provide inspiration for other deaf people to achieve and show leadership.

For example:

- Participation in a recognised community leadership training program
- Access to business mentoring and development or seed funding to establish a new business venture
- Production of health education materials
- Sponsorship for deaf athletes
- Development of an arts project – for example, visual, performing, film or multimedia.



How much funding is available?

- Up to \$1,000 per application
- The Fund Administrator may change this according to demand and merit of received applications.
- Applicants can only apply for one grant in one category within one funding year.
- Applicants must fully complete their project before being eligible to apply for a further grant.
- All funded projects are to be completed within a twelve month time frame. Requests for an extension may be considered under certain circumstances. Any request for an extension must be made in writing however there is no guarantee that an extension will be offered.

How do I apply?

1. Complete the Anthony M Houen Community Fund Application Form including, budget and estimated expenses, and details of two referees who can support your application.
2. Send your completed Application Form with all supporting documentation to the Deaf Society.

Past recipients

- Representative NSW at Australia All Schools Athletics - Feb 2015 (Sports)
- Diploma of Interpreting - March 2015 (Community Development)
- World Federation of the Deaf Youth Section, Youth Camp in Turkey - July 2015 (Leadership)

When are applications due?

- Applications are assessed four times a year.
- Funds are awarded in March, June, September and December.
- Closing dates for applications are 28 February, 30 May, 30 August and 30 November each year.

What is the selection process?

All applications will be assessed by the Fund Advisory Committee, including a senior Deaf Society staff member and the President of the Deaf Society.

Applications will be assessed on the criteria and objectives detailed above as well as special circumstances as determined by the Committee from time to time.

Deaf Society employees may apply, and will be assessed against the same criteria as all other applicants. Applicants may be invited for an interview with the Grants Committee.

How will funds be paid?

Funds will be reimbursed upon presentation of relevant receipts, tax invoices and / or claim forms, or at the discretion of the Funds Administrator.

