Contents

Deaf Education Network.................................................................2
Contact Information: Deaf Society of NSW ........................................2
Pathways to Learning Auslan ........................................................3
Our Courses ..................................................................................4
Certificate II in Auslan (22075VIC) ..................................................4
Certificate III in Auslan (22077VIC) ..................................................7
Certificate IV in Auslan (22078VIC) ..................................................10
Diploma of Auslan (22081VIC) .......................................................13
Course Fees ..................................................................................16
Certificates in Auslan in Context ....................................................16
Course Delivery ............................................................................17
Assessments ..................................................................................17
Recognition of Prior Learning (RPL) ...............................................18
Enrolment Process ........................................................................18
Selection Process ..........................................................................18
Refusal of Enrolment .....................................................................18
Refund Policy ...............................................................................19
Withdrawing ..................................................................................19
Course Locations ..........................................................................19
Presenters ......................................................................................19
Student Support ...........................................................................19
Other Information .........................................................................19
Appeals, Complaints and Grievances ............................................20
Disciplinary Procedures .................................................................20
Attendance ...................................................................................20
End of Year Celebration ................................................................20
Collection of Student Information ................................................20

The Deaf Education Network’s Auslan Courses are nationally recognised, VET accredited qualifications
Introduction

The Deaf Society of NSW

The Deaf Society of NSW provides a range of educational programs and services to deaf, hard of hearing and hearing people and is a member of Community Colleges Australia (CCA). The Deaf Society of NSW has delivered thousands of Auslan programs to deaf and hearing learners since 1988 and is still passionate about excellence in visual communication and Auslan training. The Deaf Society of NSW will provide you with the best in creative course design and professional presenters. The rest is up to you. Enjoy your learning and your further exposure to Auslan - a language you see and feel and will truly be proud to use. The Deaf Society of NSW are very pleased to have the opportunity to be able to provide this course.

Contact Information: Deaf Society of NSW

Level 4, 69 Phillip St, Parramatta
NSW
(entry via Horwood Place)
PO Box 1060, Parramatta 2124

(02) 8833 3600 (Voice)
or
(02) 8833 3691 (TTY)

info@deafsociety.com

www.deafsocietynsw.org.au

Rachel Sperinck
Student Support Officer
02 8833 3604 (voice)
r sperinck@deaf.nsw.edu.au

Ida Rogers
Head Teacher
02 8833 3677 (TTY)
irogers@deaf.nsw.edu.au

John O’Neill
Manager, Deaf Education Network
Phone: 02 8833 3661 (voice)
Email: joneill@deaf.nsw.edu.au
Pathways to Learning Auslan

There is no single pathway to learning Auslan. The Deaf Society of NSW has two streams of Auslan courses.

It is possible to commence studying Auslan in the Certificate II in Auslan course. However, we recommend that you commence with our Basic (Community) Auslan courses (starting with Sign Language 1) to gain exposure to the cultural and language of the Australian Deaf Community before starting the accredited stream. This also provides students with a more solid foundation before commencing the intensive accredited Auslan courses.

People who have existing Auslan skills may apply for Recognition of Prior Learning (RPL) or Credit Transfer to fast track their Accredited Auslan training.

The Accredited Auslan Curriculum have four stages of proficiency that each student should gain on completion of each Certificate and Diploma level:

<table>
<thead>
<tr>
<th>Certificate II in Auslan</th>
<th>Transactional Proficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Able to satisfy everyday transactional needs and limited social needs. Most effective in predictable and familiar contexts.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate III in Auslan</th>
<th>Social Proficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Able to satisfy routine social demands and limited work requirements.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certificate IV in Auslan</th>
<th>Intermediate social proficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Able to satisfy predictable social demands while building confidence to be effective in familiar formal and informal conversations/contexts.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Diploma of Auslan</th>
<th>High social proficiency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Able to understand and sign sufficiently well, to participate effectively in formal and informal conversations with native signers on many vocational topics.</td>
</tr>
</tbody>
</table>
Our Courses

Certificate II in Auslan (22075VIC)

Certificate II in Auslan is the first of four qualifications within the Certificates in Auslan curriculum. The Certificates in Auslan are accredited, nationally recognised qualifications which teach the visual language of the Australian Deaf community, Auslan (Australian Sign Language). The Certificates also include units of competencies on the unique culture, history and values of the Deaf Community.

Vocational Outcomes:

People who achieve Certificate II in Auslan have a variety of pathway options they may pursue. Such pathways include:

- Undertaking further study to attain Certificate III in Auslan (22075VIC).
- Gaining employment within the Deaf Community where Auslan skills are required or would support the role.
- Working within the wider community where Auslan skills would provide basic access to information for Deaf people.

This course has an educational outcome for participants who require introductory training in order to communicate with other Deaf people, or hearing people who need to communicate with Deaf family member/s or workplace colleagues. At this level, the course teaches participants how to give simple information in Auslan in a number of contexts, apply major principles of learning Auslan as a second language and demonstrate an understanding of basic cultural and historical knowledge of the Deaf Community.

Unit of Competency Summaries

There are seven units of competencies that make up The Deaf Society of NSW’s delivery of the Certificate II in Auslan.

- VU20228 Use simple Auslan for employment purposes
- VU20229 Use simple Auslan for learning purposes
- VU20230 Use simple Auslan for personal purposes
- VU20231 Use simple Auslan for social & community purposes
- VU20233 Apply basic principles of learning Auslan as a second language
- VU20234 Identify significant features of Deaf community and culture
- VU20232 Outline the development of social and educational conditions for deaf communities

Course Duration

The total duration for the Certificate II in Auslan is approximately 16 weeks. The table below shows average total hours for the courses and indicates how these hours are broken into its five modes of delivery:

<table>
<thead>
<tr>
<th></th>
<th>Face-to-face</th>
<th>Home Study</th>
<th>Online</th>
<th>Workshop</th>
<th>Video Journal</th>
<th>Total max hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate II in Auslan</td>
<td>75</td>
<td>269</td>
<td>39</td>
<td>55</td>
<td>12</td>
<td>450</td>
</tr>
</tbody>
</table>

Entry Requirements

In order to successfully enter this course students should to be able to:

- Read and write at a level that displays emerging technical knowledge and vocabulary, a developing personal style, increased complexity in language use and a growing capacity to sustain longer pieces of work. (Reference: Australian Core Standards Framework).
- Competently use a computer
- Participate in small informal groups
- Participate in small group verbal/signed discussions, presentations and instructional sequences regarding less familiar issues to be determined in English or Auslan.
- Have an interest in Auslan and the Deaf Community.

These competencies may have been acquired through work experience, community involvement and/or previous education and training. There is no limit to enrolment in this course in terms of an individual’s age (over 14 years and 9 months), gender, social or educational background providing the minimum entry level is achieved.

Upon completion of a qualification in Auslan, there are a range of options open to graduates across a number of vocations. Auslan is fast becoming an essential or desirable skill for employment and many graduates opt to go on to study our Diploma of Interpreting. Students of our Diploma of Interpreting gain the skills to facilitate communication between Auslan and English in the Australian community. To read more on Auslan interpreting, please have a look at the ASLIA NSW website: [www.asliansw.org.au](http://www.asliansw.org.au)
### Unit of Competencies / Time Allocation

Certificate II in Auslan (22075VIC) 16 weeks, 5 block weekends and online study.

<table>
<thead>
<tr>
<th>Unit of Competency</th>
<th>National unit of competency/s</th>
<th>Content area</th>
<th>Face-to-face hours</th>
<th>Online study</th>
<th>Home study Guide hours</th>
<th>Video Journal</th>
<th>Breakdown of hours</th>
<th>Total hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIA II Orientation</td>
<td>Introduction to Auslan Course</td>
<td>Information based</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>CIA II Auslan Language</td>
<td>VU20228 80hrs Use simple Auslan for employment purposes</td>
<td>Sign Language based</td>
<td>75</td>
<td>-</td>
<td>169 (8xweek)</td>
<td>15</td>
<td>259</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20229 80hrs Use simple Auslan for learning purposes</td>
<td>(voice off classes)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20230 80hrs Use simple Auslan for personal purposes</td>
<td>5 block classes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20231 80hrs Use simple Auslan for social and community purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1.AOBBQ2 (4 hours) 2.AOW2 (45 hours) 3.Being Visual (6 hours)</td>
<td>Immersion workshops</td>
<td>55</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>55</td>
<td></td>
</tr>
<tr>
<td>CIA II Focus on Deaf education, community and culture</td>
<td>VU20232 50hrs Outline the development of social and educational conditions for deaf communities</td>
<td>Theory subject: Deaf Studies</td>
<td>-</td>
<td>18</td>
<td>72</td>
<td>-</td>
<td>90</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20234 40hrs Identify significant features of Deaf community and culture</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CIA II Introduction to Language and Terminology</td>
<td>VU20233 40hrs Apply basic principles of learning Auslan as a second language</td>
<td>Theory subject: Linguistics</td>
<td>18</td>
<td>22</td>
<td>-</td>
<td>-</td>
<td>40</td>
<td></td>
</tr>
</tbody>
</table>

Total hours: 130 39 269 12 450
Certificate III in Auslan (22077VIC)

Certificate III in Auslan is the second of four qualifications within the Certificates in Auslan curriculum. The Certificates in Auslan are accredited, nationally recognised qualifications which teach the language of the Australian Deaf Community, Auslan (Australian Sign Language). The certificates also include units on the unique culture, history and values of the Deaf Community.

Vocational Outcomes:
People who achieve Certificate III in Auslan have a variety of pathway options they may pursue. Such pathways include:
- Undertaking further study to attain Certificate IV in Auslan (22078VIC).
- Gaining employment within the Deaf Community where Auslan skills are required or would support the role.
- Working within the wider community where Auslan skills would provide a basic access to information for deaf people.

This course has an educational outcome for participants who require more extensive training in order to communicate with the deaf at a higher level than offered by the Certificate II in Auslan. At this level, the course teaches participants how to give routine information in Auslan in a number of contexts, identify the principles and characteristics of Auslan signs, and describe generally the cultural and historical trends and issues of the Deaf Community.

Unit of Competency Summaries
There are six units of competencies that make up DEN’s delivery of the Certificate III in Auslan.
- VU20235 Use routine Auslan for employment purposes
- VU20236 Use routine Auslan for learning purposes
- VU20237 Use routine Auslan for personal purposes
- VU20238 Use routine Auslan for social and community purposes
- VU20239 Identify issues in Australian Deaf history
- VU20240 Analyse the structure of signs in Auslan

Course Duration
The total duration for the Certificate III in Auslan is approximately 15 weeks. The table below shows average total hours for the courses and indicates how these hours are broken into its five modes of delivery:

<table>
<thead>
<tr>
<th></th>
<th>Face-to-face</th>
<th>Home Study</th>
<th>Online</th>
<th>Workshop</th>
<th>Video Journal</th>
<th>Total max hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate III in Auslan</td>
<td>75</td>
<td>281</td>
<td>39</td>
<td>50</td>
<td>15</td>
<td>460</td>
</tr>
</tbody>
</table>

Entry Requirements
The entry requirement for Certificate III in Auslan is recent successful completion of Certificate II or equivalent competency at that level. Students can present for assessment at any time for demonstrated equivalence in Auslan skills and can gain credit for entry requirements at any level through RPL.

These competencies may have been acquired through work experience, community involvement and/or previous education and training. There is no limit to enrolment in this course in terms of an individual’s age (over 14 years and 9 months), gender, social or educational background providing the minimum entry level is achieved.

The student must also be able to competently use a computer, email and be familiar with programs such as Word and PowerPoint.

Upon completion of a qualification in Auslan, there are a range of options open to graduates across a number of vocations. Auslan is fast becoming an essential or desirable skill for employment and many graduates opt to go on to study our Diploma of Interpreting. Students of our Diploma of Interpreting gain the skills to facilitate communication between Auslan and English in the Australian community. To read more on Auslan interpreting, please have a look at the ASLIA NSW website: www.asliansw.org.au
### Unit of Competencies/Time Allocation

#### Certificate III in Auslan (22077VIC) 15 weeks, 5 block weekends and online study.

<table>
<thead>
<tr>
<th>Unit of competency</th>
<th>National Unit of competency/s</th>
<th>Content area</th>
<th>Face-to-face hours</th>
<th>Online</th>
<th>Home study Guide hours</th>
<th>Video Journal</th>
<th>Breakdown of hours</th>
<th>Total hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIA III Orientation</td>
<td>Introduction to Auslan Course</td>
<td>Information based</td>
<td>-</td>
<td>3</td>
<td>3</td>
<td>-</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>CIA III Auslan Language</td>
<td>VU20235 95hrs Use routine Auslan for employment purposes</td>
<td>Sign Language based (voice off classes)</td>
<td>75</td>
<td>-</td>
<td>234 (10hrs/week)</td>
<td></td>
<td>324</td>
<td>380 (95x4) As per curriculum</td>
</tr>
<tr>
<td></td>
<td>VU20236 95hrs Use routine Auslan for learning purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20237 95hrs Use routine Auslan for personal purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20238 95hrs Use routine Auslan for social and community purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. Hippie Feast (5 hours) 2. AOW3 (45 hours)</td>
<td>Immersion Workshops</td>
<td>50</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>CIA III Focus on Deaf education, community and culture</td>
<td>VU20239 90hrs Identify issues in Australian Deaf history</td>
<td>Theory subject: Deaf Studies</td>
<td>-</td>
<td>18</td>
<td>12</td>
<td>-</td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>CIA III Language and Terminology</td>
<td>VU20240 50hrs Analyse the structure of signs in Auslan</td>
<td>Theory subject: Linguistics</td>
<td>-</td>
<td>18</td>
<td>32</td>
<td>-</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Total hours:</td>
<td></td>
<td></td>
<td>125</td>
<td>39</td>
<td>281</td>
<td>15</td>
<td>460</td>
<td></td>
</tr>
</tbody>
</table>
Certificate IV in Auslan (22078VIC)

Certificate IV in Auslan is the third of four qualifications within the Certificates in Auslan curriculum. The Certificates in Auslan are accredited, nationally recognised qualifications which teach the language of the Australian Deaf Community, Auslan (Australian Sign Language). The certificates also include units on the unique culture, history and values of the Deaf Community.

Vocational Outcomes:
People who achieve Certificate IV in Auslan have a variety of pathway options they may pursue. Such pathways include:
- Undertaking further study to attain Diploma in Auslan (21203VIC).
- Gaining employment within the Deaf community where Auslan skills are required or would support the role.
- Working within the wider community where Auslan skills would provide a basic access to information for Deaf people.

This course has an educational outcome for participants who require advanced training in order to communicate with other Deaf people, or hearing people. There are also potential employment outcomes. At this level, the course teaches participants how to interact and give a range of complex information in Auslan in a number of contexts, and identify the significant differences between the structures of Auslan and English.

Unit of Competency Summaries
There are eight units of competencies that make up DEN’s delivery of the Certificate IV in Auslan.
- VU20241 Use complex Auslan for employment purposes
- VU20242 Use complex Auslan for learning purposes
- VU20243 Use complex Auslan for personal purposes
- VU20244 Use complex Auslan for social and community purposes
- VU20245 Compare the structure of sentences in Auslan and English
- VU20246 Apply Concepts of Deafblindness
- VU20253 Identify conditions and requirements for sign language interpreting
- VPAU456 Take notes for deaf, hard of hearing and deafblind people

The total duration for the Certificate IV in Auslan is approximately 20 weeks. The table below shows average total hours for the courses and indicates how these hours are broken into its five modes of delivery:

<table>
<thead>
<tr>
<th></th>
<th>Face-to-face</th>
<th>Home Study</th>
<th>Online</th>
<th>Workshop</th>
<th>Video Journal</th>
<th>Total max hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate IV in Auslan</td>
<td>84</td>
<td>245</td>
<td>56</td>
<td>50</td>
<td>15</td>
<td>450</td>
</tr>
</tbody>
</table>

Entry Requirements
The entry requirement for Certificate IV in Auslan is completion of Certificate III or equivalent competency at that level. Students can present for assessment at any time for demonstrated equivalence in Auslan skills and can gain credit for entry requirements at any level through RPL.

These competencies may have been acquired through work experience, community involvement and/or previous education and training. There is no limit to enrolment in this course in terms of an individual’s age (over 14 years and 9 months), gender, social or educational background providing the minimum entry level is achieved.

The student must also be able to competently use a computer, email and be familiar with programs such as Word and PowerPoint.

Upon completion of a qualification in Auslan, there are a range of options open to graduates across a number of vocations. Auslan is fast becoming an essential or desirable skill for employment and many graduates opt to go on to study our Diploma of Interpreting. Students of our Diploma of Interpreting gain the skills to facilitate communication between Auslan and English in the Australian community. To read more on Auslan interpreting, please have a look at the ASLIA NSW website: [www.asliansw.org.au](http://www.asliansw.org.au)
## Unit of Competencies / Time Allocation

**Certificate IV in Auslan (22078VIC)** 20 weeks (Subject to change), 5 block weekends and online study.

<table>
<thead>
<tr>
<th>Unit of competency</th>
<th>National unit of competency/s</th>
<th>Content area</th>
<th>Face-to-face hours</th>
<th>Online</th>
<th>Home study Guide hours</th>
<th>Video Journal</th>
<th>Breakdown of hours</th>
<th>Total hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CIA IV Orientation</strong></td>
<td>Introduction to Auslan Course</td>
<td>Information based</td>
<td></td>
<td>3.5</td>
<td>3.5</td>
<td></td>
<td>7</td>
<td>320 (80x4)</td>
</tr>
<tr>
<td><strong>CIA IV Language</strong></td>
<td>VU20241 80hrs Use complex Auslan for employment purposes</td>
<td>Sign Language based (voice off classes) 5 block classes</td>
<td>84</td>
<td></td>
<td>164 (7.5 hours per week x 22 week course)</td>
<td>15</td>
<td>263</td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20242 80hrs Use complex Auslan for learning purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20243 80hrs Use complex Auslan for personal purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>VU20244 80hrs Use complex Auslan for social and community purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1. A08804 (5 hours) 2. AOW4 (45 hours)</td>
<td>Immersion Workshops</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
<td>50</td>
<td></td>
</tr>
<tr>
<td><strong>CIA IV Linguistics</strong></td>
<td>VU20245 Compare the structure of sentences in Auslan and English</td>
<td>Linguistics</td>
<td></td>
<td>17.5</td>
<td>32.5</td>
<td></td>
<td></td>
<td>50</td>
</tr>
<tr>
<td><strong>CIA IV Electives (80 hours)</strong></td>
<td>VU20246 Apply Concepts of Deafblindness</td>
<td>Deafblind (Task at AOW)</td>
<td>10.5</td>
<td>9.5</td>
<td></td>
<td></td>
<td></td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>VU20253 Identify conditions and requirements for sign language interpreting</td>
<td>Interpreting</td>
<td></td>
<td>14</td>
<td>6</td>
<td></td>
<td></td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>VPAU456 Take notes for deaf, hard of hearing and Deafblind people</td>
<td>Notetaking</td>
<td></td>
<td>10.5</td>
<td>29.5</td>
<td></td>
<td></td>
<td>40</td>
</tr>
<tr>
<td><strong>Total hours:</strong></td>
<td></td>
<td></td>
<td>134</td>
<td>56</td>
<td>245</td>
<td>15</td>
<td></td>
<td>450</td>
</tr>
</tbody>
</table>
Diploma of Auslan (22081VIC)

The Diploma of Auslan is the final of the four qualifications within the Certificates in Auslan curriculum. The Certificates in Auslan are accredited, nationally recognised qualifications which teach the language of the Australian Deaf Community, Auslan (Australian Sign Language).

Vocational Outcomes:
People who achieve a Diploma of Auslan have a variety of pathway options they may pursue. Such pathways include:

- Further study such as the Diploma of Interpreting (LOTE – English / Auslan). 
*Note: completion of the Diploma of Auslan does not guarantee entry to the Diploma of Interpreting as providers may have other entry requirements.*
- Gaining employment within the Deaf Community where Auslan skills are required or would support the role.
- Working within the wider community where Auslan skills would provide access to information and services for deaf people.

The Diploma of Auslan provides the only opportunity at any level for formal accredited training in Auslan for people who want to become sign language users, whether that is for personal, social, education or employment purposes. At this level, the course teaches participants how to interact, give and receive a broad range of complex information in Auslan in a number of contexts, identify and analyse the structure of Auslan.

Upon successful completion of the Diploma of Auslan, graduates have the opportunity to:
- Seek employment within a range of organisations providing services to the Deaf Community
- Seek entry into further study for translating and interpreting.

Unit of Competency Summaries
There are seven units of competencies that make up DEN’s delivery of the Diploma of Auslan.

- VU20254 Use specialised Auslan for employment purposes
- VU20255 Use specialised Auslan for learning purposes
- VU20256 Use specialised Auslan for personal purposes
- VU20257 Use specialised Auslan for social and community purposes
- VU20258 Analyse the semantics and sociolinguistics of Auslan
- VU20259 Conduct individual Auslan language research project
- VU20260 Identify key factors in moving between Auslan and English

The total duration for the Diploma of Auslan is approximately 23 weeks. The table below shows average total hours for the courses and indicates how these hours are broken into its five modes of delivery:

<table>
<thead>
<tr>
<th></th>
<th>Face-to-face</th>
<th>Online study</th>
<th>Home Study</th>
<th>Workshop</th>
<th>Video Journal</th>
<th>Total max hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diploma of Auslan</td>
<td>101.5</td>
<td>52.5</td>
<td>265.5</td>
<td>12</td>
<td>15</td>
<td>450</td>
</tr>
</tbody>
</table>

Entry Requirements
Students should also be able to:

- read and write at a level that displays emerging technical knowledge and vocabulary, a developing personal style, increased complexity in language use and a growing capacity to sustain longer pieces of work. (Reference: Australian Core Standards Framework).
- Competently use a computer
- participate in small informal groups
- participate in small group verbal/signed discussions, presentations and instructional sequences regarding less familiar issues to be determined in English or Auslan.

These competencies may have been acquired through work experience, community involvement and/or previous education and training. There is no limit to enrolment in this course in terms of an individual’s age (over 14 years and 9 months), gender, social or educational background providing the minimum entry level is achieved.

Upon completion of a qualification in Auslan, there are a range of options open to graduates across a number of vocations. Auslan is fast becoming an essential or desirable skill for employment and many graduates opt to go on to study our Diploma of Interpreting. Students of our Diploma of Interpreting gain the skills to facilitate communication between Auslan and English in the Australian community. To read more on Auslan interpreting, please have a look at the ASLIA NSW website: [www.asliansw.org.au](http://www.asliansw.org.au)
### Unit of Competencies / Time Allocation

Diploma of Auslan (22081VIC) 20 weeks (Subject to change), 6 block weekends and online study.

<table>
<thead>
<tr>
<th>Unit of Competency</th>
<th>National unit of competency/s</th>
<th>Content area</th>
<th>Face-to-face hours</th>
<th>Online study</th>
<th>Home study Guide hours</th>
<th>Video Journal</th>
<th>Breakdown of hours</th>
<th>Total hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diploma Orientation</td>
<td></td>
<td>Information based</td>
<td></td>
<td>3.5</td>
<td>3.5</td>
<td></td>
<td></td>
<td>7</td>
</tr>
<tr>
<td><strong>Diploma Language</strong></td>
<td></td>
<td><strong>VU20254</strong> 80hrs Use specialised Auslan for employment purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>15</td>
<td>278.5</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20255</strong> 80hrs Use specialised Auslan for learning purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>320 (80x4)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20256</strong> 80hrs Use specialised Auslan for personal purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20257</strong> 80hrs Use specialised Auslan for social and community purposes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Auslan Only BBQ (Theme TBC)</td>
<td>91</td>
<td></td>
<td></td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Theme Workshop (Meet the Family)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Theatre Day (Mentor Program)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20258</strong> 40hrs Analyse the semantics and sociolinguistics of Auslan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20259</strong> 50hrs Conduct individual Auslan language research project</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Diploma Language and Terminology</strong></td>
<td></td>
<td><strong>VU20258</strong> 40hrs Analyse the semantics and sociolinguistics of Auslan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>VU20259</strong> 50hrs Conduct individual Auslan language research project</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Diploma Research and Presentation &amp; Introduction to Interpreting</strong></td>
<td></td>
<td><strong>VU20260</strong> 50hrs Identify key factors in moving between Auslan and English</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(Electives to total 90hrs)</strong></td>
<td></td>
<td><strong>VU20261</strong> 40hrs <strong>VU20262</strong> 50hrs <strong>VU20263</strong> 30hrs <strong>VU20264</strong> 20hrs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total hours:</strong></td>
<td></td>
<td>116 49 270 15</td>
<td></td>
<td>450</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Course Fees
This training is subsidised by the NSW Government. What you will actually pay depends on your individual circumstances. To find out if you are eligible for a subsidised place and to estimate your fee, please visit the Smart and Skilled website

Certificates in Auslan in Context
The Australian Qualifications Framework (known as the AQF) is an Australia-wide system of national qualifications in schools, vocational education and training (TAFEs and private providers, including The Deaf Society of NSW) and higher education.

The framework links together all these qualifications and is a quality-assured national system of educational recognition that promotes lifelong learning and a seamless and diverse education and training system. All accredited training in Australia follows this structure when awarding qualifications, allowing accredited qualifications to be recognised in all Australian states and territories.

The diagram below shows the structure of the Australian Qualifications Framework (AQF). The shaded areas show nationally recognised qualifications from the AQF:
Course Delivery

The course is delivered using four modes of delivery. These allow for input, reflection and application of skills in order to develop competence in Auslan communication. It is believed that the mix of all five modes maximises student learning potential and acknowledges the range of individual learning styles in any one-student group. Our four modes of teaching are:

- Face-to-face class attendance
- Workshops (full-immersion and other)
- Home study
- Online
- The use of video journals.

Face-to-face class attendance:
Our face-to-face classes are undertaken at a range of locations throughout NSW. Within the language-based modules a no-voice approach is applied. However, in the theory units of competencies (where the focus is cultural and language information and not language vocabulary development) the use of voice is permitted. Where appropriate, an Auslan interpreter is employed.

Workshops are structured to immerse you in the language of Auslan and the world of the Deaf. Workshops are opportunities to apply your knowledge and skills over an extended period of time. All workshops are compulsory, require participation, commitment, and a sense of “having a go”, they also have a “No Voice” rule where appropriate and will include the participation of Deaf Community members.

Auslan is an experiential language. You can not effectively learn it in isolation, from a dictionary, or by watching videotapes. Class and workshop attendance is vital. You will be expected to attend every workshop session of every unit of competency that you enrol in. This mode of delivery takes Auslan learning out of the context of the classroom and into a relaxed community setting. Weekend workshop sessions have been scheduled so as not to conflict with NSW holiday periods and Government public holidays where possible.

Home Study components are structured to allow learners to pursue research in areas of particular interest and to practise with each other. A range of hours for each unit of competency is provided allowing you to work at your own individual pace. Home study forms a large part of your training schedule. On average, you will be expected to put approximately 8 hours each week toward your Home Study activities outside the class.

Online components allow students to study in a self-paced training model. Forming a large portion of the course, online learning allows students to complete theoretical study at a time that suits them. Students are also given the opportunity to participate in group forums and chats discussing relevant topics with peers and trainers.

Video Journal Tasks will be set during the course. All students must successfully submit these tasks, which are assessed by an external marker. The Video Journals provide an opportunity for you to receive detailed feedback on your signing to date, and provide a record of your language development.

Assessments

Our Accredited Auslan courses are designed around learning outcomes as stated in the course curriculum. As a nationally accredited program, we must assess all units of competencies in each certificate. Students are assessed as either: “COMPETENT” (C) or “NOT YET COMPETENT” (NYC). No numerical or percentage grades will be given. In each Certificate there are a range of formal and informal language assessment tasks as well as a number of small written tasks and in-class activities for each subject. You must submit and get a competent ranking in all unit of competency assessment tasks to receive the qualification. All students will receive a list of the Units of Competency and learning outcomes for the course in the first class.

Although assessments are ongoing and often take the form of informal class activities, the following is a list of the types of activities you can expect in assessment tasks:

- demonstrate signing skills and understand other people’s signing
- participate in class and full-immersion workshops
- research and document information
- complete short written assignments
- conduct informal class presentations
- work in small groups
DEN will consider the needs of the individual student with sensitivity and empathy in the design of assessment tasks and our assessment process will be equitable for all people, and take into account the student’s cultural and linguistic needs.

If you have particular assessment needs, make an appointment with the Student Support Officer to discuss these. We can often adjust assessment methods, although we are not able to lower the standard of testing.

Assessment is a necessary part of all accredited training. It should be seen as part of the learning process and not something to worry about.

Recognition of Prior Learning (RPL)
DEN offers RPL (also known as Recognition of Current Competence – RCC) which is where a student can gain accreditation for non-accredited (non-award) studies completed and/or life and work experiences.

These experiences and knowledge are assessed to provide evidence of competence in a certain unit/course. RPL is a method of assessment that enables candidates to gain recognition for what they can already do. The RPL process will require you to present documentation of studies and experiences and evidence of current skills. You will have to complete language assessment tasks and provide written evidence of competence and understanding of all non-language modules. The fee for the RPL service is available upon request; it is non-refundable and is to be paid when you apply for RPL. If you believe you are eligible for RPL, indicate this on your Enrolment Form and contact DEN now and ask for more information.
DEN recognises the AQF qualifications and Statements of Attainment issued by other Australian Registered Training Organisations (RTOs). RPL is not required when a person already has the exact same unit of competency from DEN or another organisation. If you have current qualifications issued by another RTO please provide a copy of your TAFE transcript (or equivalent) with your application form.

Enrolment Process
To enrol in a course you must:
- Post, fax, present or scan and email your completed enrolment booklet to our Student Support Officer at the Deaf Society of NSW prior to the cut-off date. ALL sections must be completed.

Your enrolment in this course is taken as a sign of your commitment and dedication to learning Auslan. Make sure you are clear about the time commitment you are making - this is an intensive and challenging course. Please be as serious about your learning as we are about our teaching.

If you are unsure or have any questions regarding enrolment, please contact our Student Support Officer on 8833 3604 or email rsperinck@deaf.nsw.edu.au

Selection Process
Applications are accepted in the order in which they are received by The Deaf Society of NSW, (unless if there is funding, in which case funded places will be filled first in priority order, followed by non-funded applications if places are available).

We encourage you to get your enrolment form to The Deaf Society of NSW as soon as possible after enrolments open. Applications will be date and time stamped upon receipt and enrolled based on the order in which they are received by The Deaf Society of NSW.

Refusal of Enrolment
The Deaf Society of NSW may refuse a student’s enrolment application if:
- the class is full
- the applicant does not meet entry criteria
- The Deaf Society of NSW receives the application after the first class has started
- fees are not paid before the advertised date and/or before the first class commences
- the applicant owes fees to The Deaf Society of NSW
- the applicant is subject to a current suspension order under the Code of Conduct
**Refund Policy**

- A full refund will be given if DEN cancels a program or course.
- A student who withdraws more than 28 days before the start of the course will receive a refund less a $150 enrolment admin fee.
- A student, who withdraws 28 days or fewer before the start of the course but before the first session, will receive a refund less an $850 course preparation fee.
- **No refunds are available after the commencement of the course.**
- A student who enters into a payment plan and then withdraws from the course will be liable to pay the enrolment fee, course preparation fee or full fee for the course in accordance with the above. Payments will fall due as per the payment plan.
- A student who successfully applies for a funded place and withdraws after applications have closed will be liable to pay an administration fee equal to the amount they would have paid had they continued with the course, or $850, whichever is the smaller amount.
- No transfer of enrolment is available for accredited programs.

**Withdrawing**

If you need to withdraw from your studies, the guidelines are as follows:

- Notification of withdrawal must be submitted in writing and date stamped by The Deaf Society of NSW.
- Students may withdraw from their studies at any time with full credit for work completed.
- Refunds will be made in accordance with the refund policy above.

**Course Locations**

The Deaf Education Network provides their Accredited Auslan Courses in various locations around NSW. Please see the 2015 course timetable for more detailed class information.

**Presenters**

This course is delivered by both deaf and hearing presenters. Presenters are employed on their qualifications, adult teaching and learning experience, understanding of Deaf culture and Auslan communication skills.

**Student Support**

A range of support services are available to all DEN students. These include:

- **Language, literacy and numeracy:** this support can range from advice and guidance with assignments through to more formal support such as access and referral to literacy classes. For more information about this support make an appointment to see Rachel Sperinck, our Student Support Officer who will refer you to an appropriate organisation if necessary.
- **Learning support:** learning support is offered to those students struggling to balance their study with other parts of their busy lives. Should you need to discuss strategies for balancing work, study and play make an appointment with Rachel Sperinck, our Student Support Officer.
- **Access and equity:** DEN and its staff are committed to supporting students with a disability. If you are a student with a disability and require learning adjustments or equipment please contact Rachel Sperinck, our Student Support Officer so that we can ensure your learning needs are met. Our Student Support Officer will always abide by the Access and Equity Policy of the organisation.

We ask that you contact The Deaf Society of NSW prior to your first session to discuss any support you many need. This will allow us time to meet the needs you have. If at any time during the program you would like further support or access to information please talk to Rachel Sperinck, our Student Support Officer. She will work with you to ensure all information provided throughout the program is accessible to all students.

**Other Information**

Below is a brief summary of a few of the Policies and Procedures that relate to your studying at DEN. For more information, please contact DEN to obtain a copy of the Policies and Procedures Manual.
Appeals, Complaints and Grievances

The Deaf Society of NSW wants to provide the best possible service to its clients and customers. To help us provide good services, we need to know if people are not happy with the service they receive. Complaints can be made about any of our services or programs or about any of our staff if a person is not happy with the service or the way a staff member has done their work. To make a complaint or give us feedback on any of our programs or courses, use the form contained in the brochure “We want your ideas!” available from Deaf Society of NSW’s reception, or use the feedback form on our website: www.deafsocietynsw.org.au. To make a complaint about an RTO, please call the complaints team on 1300 701 801, or email complaintsteam@asqa.gov.au. If you need an interpreter, please call the Translating and Interpreting Service (TIS National) on 131 450 and ask them to telephone the Australian Skills Quality Authority on 1300 701 801, between 9.00 am and 7.00 pm EST, Monday to Friday.

Disciplinary Procedures

The Deaf Society of NSW takes seriously its responsibility to ensure a safe and effective learning environment for all students and staff. Our student/staff code of conduct helps set guidelines for appropriate and acceptable behaviour, and it is expected all students will abide by the code. This code of conduct includes The Deaf Society of NSW’s disciplinary procedures should they be necessary, and prevents actions such as plagiarism, harassment, discrimination, etc. This information will also be available in the Student Handbook provided in the orientation section of Moodle before the course begins.

The Code of Conduct is also available on The Deaf Society of NSW’s website: http://deafsvocietynsw.org.au/courses/page/enrolment

Attendance

If you expect to be away from class, please contact the Student Support Officer prior to your absence. It is the student’s responsibility to find out what course content was covered and catch up on any work or assessments missed due to absence.

End of Year Celebration

At the end of the year, the Deaf Society of NSW will host a celebration for all students. More details will be provided to you throughout your course. You will not receive your Certificate at the end of year celebration. Your Certificate will be delivered to you via post within 2 months of completing your course.

Three different kinds of certificates are awarded. These are:

- **Certificate of Qualification**: Identifies the student as having passed all the course requirements and indicates that the student has completed the whole qualification.
- **Statement of Attainment**: Identifies the student as having completed specific units of competencies in the various streams of the qualification.
- **Statement of Attendance**: Identifies the student as having enrolled in a course and attended in accordance with the guidelines established for the course. Students who receive this are working towards units of competencies within the streams but may not have achieved competency in them as yet.

If you have any questions or queries in the meantime, feel free to contact our Student Support Officer.

Collection of Student Information

The Deaf Society of NSW acknowledges and respects the privacy of individuals. Information concerning students, will be treated according to the CONSENT TO USE AND DISCLOSURE OF PERSONAL INFORMATION TO THE DEPARTMENT OF EDUCATION AND COMMUNITIES AND OTHER GOVERNMENT AGENCIES included in your enrolment paperwork.